



Dear Parents,

Thank you for choosing Promiseland Preschool for your child.

Please read and follow the steps below for a successful registration:

1. Call to schedule a site visit/tour with our director Mrs. Terri @ 805-432-8271. During that visit you will receive the registration packet.
2. Return the completed packet to Mrs. Terri.
  - **Promiseland registration forms**, completed and signed & initialed.
  - **Physicians Report** (physical must be current within 1 year)
  - Copy of **immunizations** (must be up to date)
  - **Admission agreement**, completed and signed.
- 2 Mrs. Terri will forward your registration info to our billing dept.
3. The billing dept. will contact you through your email to ask for your credit card information. When financial info is received, you will be told the amount due so you can make the payment.

They will also be giving you further explanation regarding auto-pay payments, and giving you an individual "pin" to use to sign your child in and out of preschool and access your acct. through Brightwheel.

6. When payment has been received, the billing dept. will contact Mrs. Terri and she will contact you so your child can start preschool.
7. All payments, fees, and attendance will be communicated and documented through the Brightwheel app.

We are excited for you to sign up with Promiseland Preschool! We consider it a great honor that you have chosen us for your preschool needs.

Blessings,

Terri Beaumont  
Preschool Director